



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

Call for application
to the Second Cycle Degree Programme
MOLECULAR AND CELL BIOLOGY
Class LM-6, cod. 6770

A.Y. 2025/2026



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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.



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1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Molecular and Cell Biology is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol in the programme if you meet the requirements set out in this notice and if you receive a positive assessment by a special committee.

The requirements and documentation submitted during the application phase will be assessed by the Committee, which will determine whether further verification of your personal training – through an oral test – is necessary.

The results of your application will be published on Studenti Online

(www.studenti.unibo.it) on the set date for each intake. To check all the documents related to your application you need to access Studenti Online, click on “See detail” in your “Molecular and Cell Biology” application in the “Requests in progress” section.



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2. SCHEDULE OF PROCEDURES

Non-EU candidates living outside of Italy may apply in Intake A only.

Candidates that are not admitted to intake B due to the lack of requirements to participate to the selection can apply for intake C, but only if they have acquired the missing requirements in the meantime. However, if candidates did not pass the oral test during Intake B, they cannot apply again for intake C.

All dates are in this format: dd/mm/yyyy. All hours refer to the Italian Local Time.

2.1 Deadlines - Intake A

Non-EU candidates living outside of Italy

Opening of applications (Section 5)

19/12/2024, from 9 AM

Closing date for applications (Section 5)

30/01/2025, 1 PM

Publication of the results of candidates directly admitted to the enrolment and candidates admitted to the oral test (Section 6)

13/02/2025

The list will be published on Studenti Online (www.studenti.unibo.it) (Section 4.4)

CANDIDATES WHO MUST TAKE THE ORAL TEST

All candidates admitted to the oral test must be present on

17/02/2025, 1 PM

Admitted candidates **must be present** at the time and date indicated in the general calendar, otherwise they will be excluded from the selection. In case of a large number of candidates, the oral test may take place **at different times and dates**. The schedule of the oral tests will be communicated by the Commission, after verifying the exact number of the candidates participating in the mandatory meeting.



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Results of the checks (Section 6)

No later than 06/03/2025

Matriculation (also in the case of changing programme or university) (Section 2)

From 10/03/2025 to 29/10/2025 (ordinary enrolment)

From 30/10/2025 to 20/11/2025 (enrolment with delay and extra fee, final deadline)

2.2 Deadlines – Intake B

Italian, EU and EU-assimilated candidates

Opening of applications (Section 5)

14/05/2025, from 9 AM

Closing date for applications (Section 5)

25/06/2025, 1 PM

Publication of the results of candidates directly admitted to the enrolment and candidates admitted to the oral test (Section 6)

03/07/2025

The list will be published on Studenti Online (www.studenti.unibo.it) (Section 4.4)

ORAL TEST

All candidates admitted to the oral test must be present on

07/07/2025, 10 AM

Admitted candidates **must be present** at the time and date indicated in the general calendar, otherwise they will be excluded from the selection. In case of a large number of candidates, the oral test may take place at different times and dates. The schedule of the oral tests will be communicated by the Commission, after verifying the exact number of the candidates participating in the mandatory meeting. Matriculation (also in the case of changing programme or university) (Section 2)

Results of the checks (Section 6)



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No later than 14/07/2025

Matriculation (also in the case of changing programme or university) (Section 2)

From 16/07/2025 to 29/10/2025 (ordinary enrolment)

From 30/10/2025 to 20/11/2025 (enrolment with delay and extra fee, final deadline)

2.3 Deadlines – Intake C

Italian, EU and EU-assimilated candidates

Opening of applications (Section 5)

17/07/2025, from 9 AM

Closing date for applications (Section 5)

02/09/2025, 1 PM

Publication of the results of candidates directly admitted to the enrolment and candidates admitted to the oral test (Section 6)

10/09/2025

The list will be published on Studenti Online (www.studenti.unibo.it) (Section 4.4)

ORAL TEST

All candidates admitted to the oral test must be present on

15/09/2025, 10 AM

Admitted candidates **must be present** at the time and date indicated in the general calendar, otherwise they will be excluded from the selection. In case of a large number of candidates, the oral test may take place **at different times and dates**. The schedule of the oral tests will be communicated by the Commission, after verifying the exact number of the candidates participating in the mandatory meeting.

Results of the checks (Section 6)

No later than 22/09/2025



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Matriculation (also in the case of changing programme or university) (Section 2)

From 24/09/2025 to 29/10/2025 (ordinary enrolment)

From 30/10/2025 to 20/11/2025 (enrolment with delay and extra fee, final deadline)

3. RECIPIENTS OF THIS CALL FOR APPLICATION

3.1 Recipients

This call is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme, also in the event of changing programme or university or waiving a programme.

3.2 Information for graduating students

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree (see Section 4.1). In any case you must satisfy the English Language Requirement (see Section 4.3).


The degree must in any case be obtained by 31/12/2025; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the programme, check Section 7.1 on how to activate your career.

3.3 Information for international students



Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU nationals with an equivalent qualification**
- ▶ **Non-EU nationals resident abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol** .



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Check which case you fall into at www.unibo.it/StudentiInternazionaliChiSono.

Should you have any questions, please contact the **International Desk**:

www.unibo.it/ContattiPerStudentiInternazionali.

4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Molecular and Cell Biology you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal training, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

You can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree (see Section 3.2).

4.1.a. What happens if you do not have the necessary qualification



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If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

4.2 Curricular requirements

1. a First Cycle Degree in one of the following classes:

a. ex Italian Ministerial Decree no. 270/04:

- Class-L-13 Biology;
- Class L-2 Biotechnologies;

b. ex Italian Ministerial Decree no. 509/99:

- Class 12 Biology;
- Class 1 Biotechnologies;

c. previous five-year degree programme system:

- Biology;
- Biotechnologies;

d. foreign Degree which can be considered equivalent to the ones foreseen for students holding an Italian Degree, according to the rules indicated in the *Circolare MUR*, for the a.y. 2024/2025, that will be published in the following page: www.studiare-in-italia.it/studentistranieri/

Otherwise:

2. a first-cycle degree in a class that is different from the ones mentioned above in point 1, but they must have obtained:

- at least 45 CFU in one or more of the following SSD:

BIO/04 – Plant Physiology

BIO/10 - Biochemistry



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BIO/11 – Molecular Biology

BIO/18 - Genetics

BIO/19 – General Microbiology

- at least 18 CFU in one or more of the following SSD:

FIS/01-FIS/08 MAT/01-MAT/09 CHIM/01-CHIM/12

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

4.3 Language requirements

English language skills are required to **at least CEFR level B2**.

4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase**, either through:

- ▶ one of the certificates listed in the specific Chart available in the University of Bologna Linguistic Centre (CLA) website [Idoneità linguistica — Centro Linguistico di Ateneo - CLA \(unibo.it\)](https://www.unibo.it/it/centro-linguistico). Certificates will be accepted only if issued from **1st January 2022**.
- ▶ a B2 English Language Test done in their previous First-Cycle Degree. This will be accepted if the B2 level (or higher) is clearly stated in the denomination of the teaching activity;
- ▶ a Degree obtained in English. The document must state that the Degree Programme was held in English;
- ▶ English native speakers (i.e. English is their mother-tongue).



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If you sit an English Language Certificate examination (among the ones accepted) and got a B2 (or higher) level, but you still have not the certificate by the deadline of the registration to the selection, you can upload an official document that certifies that you have taken the test and its relative results (e.g. Statement of Results), provided that you send the official certificate before the deadline to enroll. In this case, you must send your official certificate via email to scienzeavile.international@unibo.it, using your institutional email address (name.surname@studio.unibo.it), which you can access at the [specific University Webpage](#).

To access the Programme it is necessary to have knowledge of the Italian language equivalent to a level that is no lower than B2 of the CEFR. International students who do not meet this requirement will still be able to submit their application and enroll, but will have to include training activities aimed at achieving the required level in their study plan.

4.4 Adequate personal knowledge and skills

The assessment of personal competencies and skills is based on university-level knowledge of Molecular Biology, Biochemistry, Cell Biology, Genetics and Physiology of Prokaryotes and Eukaryotes and is assessed by a Board, through an oral test according to the modalities below.

4.4.a. How the adequacy of personal training is verified

Admission to the **Master's Degree** course is subject to passing an **assessment of personal knowledge and skills**, which will take place according to the methods described below.

Candidates are exempted from the assessment of personal preparation and can directly enroll, only in the following cases:

- graduate candidates in:
 - ex D.M. 270: Class L- 13 - Degree in Biological Sciences, Class L-2 - Degree in Biotechnology;
 - ex D.M. 509/99: Class 12 - Degree in Biological Sciences, Class 1 - Degree in Biotechnology;



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- previous five-year system: Degree in Biological Sciences, Degree in Biotechnology;
who obtained a Degree with a final grade equal to or higher than 105 out of 110 and a B2 or higher English language competence.

Those candidates will be directly admitted to the enrolment and will be able to do so according to the schedule set for each intake. To check the list of candidates directly admitted to the enrolment you need to access Studenti Online, click on “See detail” in your “Molecular and Cell Biology” application in the “Requests in progress” section.

- candidates enrolled in degree courses pursuant to D.M. 270/2004:

- Class L- 13 - degree in Biological Sciences;

- Class L-2 - degree in Biotechnology

whose average mark, recorded in their career in the University informatic systems by the deadline of the registration to the selection, is greater than or equal to 28 out of 30. Candidates must also possess knowledge of the English language, level B2.

Those candidates will be directly admitted to the enrolment and will be able to do so according to the schedule set for each intake. To check the list of candidates directly admitted to the enrolment you need to access Studenti Online, click on “See detail” in your “Molecular and Cell Biology” application in the “Requests in progress” section.

For all other candidates, in possession of both curricular and linguistic requirements, the assessment of personal knowledge and skills will consist of an **oral test**.

The oral test – in English – will consist of two questions and it is aimed at assessing knowledge and competence in Molecular Biology, Biochemistry, Cell Biology, Genetics and Physiology of Prokaryotes and Eukaryotes. To check the list of candidates admitted to the oral test you need to access Studenti Online, click on “See detail” in your “Molecular and Cell Biology” application in the “Requests in progress” section.

You can find the topics of the test in the following **Syllabus**:

MOLECULAR AND CELL BIOLOGY SYLLABUS A.Y. 2025/26

SECTION
MOLECULAR BIOLOGY
1. <i>The structure of DNA and DNA replication</i>



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<ol style="list-style-type: none">2. <i>Transcription and transcriptional regulation in Prokaryotes/Eukaryotes</i>3. <i>RNA splicing</i>4. <i>Translation: from DNA to proteins; the genetic code</i>5. <i>Isolating and cloning DNA molecules, PCR</i>
<p>BIOCHEMISTRY</p> <ol style="list-style-type: none">1. <i>Structure and function of cellular macromolecules</i>2. <i>Activated carriers for energy and electrons transport</i>3. <i>Proteins structural organization</i>4. <i>Biological membrane: structure and main functions</i>5. <i>Organization of eukaryotic cells, structure and functions of the main cellular organelles</i>6. <i>General features of metabolism: glycolytic pathway, oxidative metabolism and bioenergetics</i>
<p>GENETICS</p> <ol style="list-style-type: none">1. <i>Definition of alleles, genotype and phenotype</i>2. <i>Mendelian inheritance</i>3. <i>Gene mutations</i>4. <i>Chromosomal mutations: variation in chromosome structure and number</i>5. <i>Bacterial and viral genetics</i>6. <i>The recombinant DNA technology</i>
<p>MICROBIOLOGY</p> <ol style="list-style-type: none">1. <i>Structure and functions of prokaryotic cells</i>2. <i>Basics of prokaryotic genetics</i>3. <i>Bacterial growth and metabolism</i>4. <i>Cultivation identification of bacteria</i>5. <i>Classification, identification and structural characteristics of viruses</i>6. <i>Replication cycles of viruses</i>
<p>PLANT PHYSIOLOGY</p> <ol style="list-style-type: none">1. <i>Overview of plant and cell architecture</i>2. <i>Water balance and mineral nutrition</i>3. <i>Photosynthesis: light reactions</i>4. <i>Photosynthesis: carbon metabolism</i>

Recommended books:

- *Lewin's Genes*; J.E. Krebs, E.S. Goldstein, S.T. Kilpatrick; Publisher: Jones & Bartlett Learning
- *Biochemistry*; J.M. Berg, L. Stryer, J. Tymoczko, G. Gatto; Publisher: WH Freeman
- *Genetics: From Genes to Genomes*; L. Hartwell, M.L. Goldberg, J. Fischer, L. Hood; Publisher: McGraw-Hill Education
- *Brock Biology of Microorganisms*; M. Madigan, K. Bender, D. Buckley, W. Sattley, D. Stahl; Publisher: Pearson



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Oral Test

The oral test – in English – will consist of two questions and it is aimed at assessing knowledge and competence in Molecular Biology, Biochemistry, Cell Biology, Genetics and Physiology of Prokaryotes and Eukaryotes. The Admission Board will evaluate every question through a score up to **30 points**. If a candidate scores **36 points** (or more), s/he passes the test and can enroll. If a candidate scores less than 36 points she/he will be excluded and won't be able to enrol.

Oral tests will be held in English through **Microsoft Teams**, on a videocall. Candidates must download the app here: <https://www.microsoft.com/it-it/microsoft-365/microsoft-teams/download-app> and register using their institutional e-mail address (name.surname@studio.unibo.it).

Candidates who are admitted to the oral test must connect on the date and hour indicated in the General Calendar using the link shown in the list of admitted candidates uploaded on Studenti Online and switch the camera on. **Candidates who will be absent at the online meeting indicated in the general calendar will be excluded from the selection, regardless of the reasons given.**

Each candidate must be available during the entire course of the interviews and must switch the camera on for the entire duration of the test. Any impediments of a technical nature may result in the end of the interview. The Board will try to contact candidates up to three times: in case candidates do not answer, they will be considered as absent and therefore excluded. In case of technical issues, the test can be suspended and therefore candidates will be excluded.

The Board will check the identity of each candidate by comparing the document uploaded on Studenti Online (www.studenti.unibo.it): upon specific request, candidates must show their documents to the Board in order to confirm the data



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inserted on Studenti Online while applying. Candidates' privacy will be ensured during the identification. The test will be public.

Candidates who do not pass the assessment and do not get at least 36 points (if admitted to the oral test), will not be eligible for the enrolment.

4.4.b. Adaptations for the oral exam for Students with Disabilities or Specific Learning Disorders (SLD)

If you have a disability or a Specific Learning Disorder (SLD) and wish to request adaptations for the admission test, you must submit your request by the intake registration deadline. Use the form available on Studenti Online (www.studenti.unibo.it), typically located under the "see details" section of your application.

Possible adaptations:

- ▶ Extra time: 30% additional time for candidates with SLD, other developmental disorders, or specific medical conditions; 50% additional time for candidates with certified disability and/or impairments under Law 104.
- ▶ Assistive tools, such as text-to-speech devices, non-scientific calculators, or other aids assessed on a case-by-case basis based on your certification. A full list of adaptations is available on the request form.

If logistical or regulatory constraints make it impossible to provide the requested adaptations, an equivalent compensatory measure will be arranged.

Procedure to request adaptations:

- ▶ Log in to Studenti Online (www.studenti.unibo.it) and navigate to the "Requests in Progress" section.
- ▶ Download and complete the "Adaptations Request" Form.
- ▶ Upload the completed form (in PDF format) in the designated section.
- ▶ Upload the required supporting documentation, outlined below



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! Important:

Before finalizing your registration for the test, make sure that you have uploaded both the adaptations request form and the necessary medical documentation.

Required Documentation:

- ▶ **Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010**, issued by the National Health Service, an accredited private centre, or a private specialist accompanied by a conformity statement issued by the National Health Service. The document must be issued within the last three years or after the student turns 18. Considering the emergency situation that led to a reduction in the activities of the National Health Service (SSN) clinics, diagnoses of Specific Learning Disorders (SLD) under Law No. 170/2010 will be accepted for adaptations requests for admission tests, even if issued more than three years prior. The Service reserves the right to request an updated diagnosis after enrolment or at least written proof that you are waiting for a renewal. For further details, please refer to the page on the website (in Italian): <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.
- ▶ **Specialist documentation issued by the National Health Service (SSN)**, certifying another type of specific developmental disorder that impacts learning.
- ▶ **Certificate of handicap pursuant to Law 104/92.**
- ▶ **Certificate of legal disability.**
- ▶ **Specialist medical documentation** confirming conditions that may temporarily or permanently **affect your ability** to study or take the test.

Documentation must be clear and include all relevant details about your specific needs.

The University's Service for Students with Disabilities and SLD will evaluate the consistency of your request with the submitted documentation.



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Results will be communicated to your institutional email address

(name.surname@studio.unibo.it). Please, check your email regularly. In case of incomplete or unclear documentation, you may be asked via email to provide additional materials within a specified timeframe.

If you do not submit your request or provide the required supplemental documents within the indicated deadlines, adaptations cannot be granted.



Students with disabilities or SLD residing abroad must submit legalized certifications attesting to their condition, accompanied by an official translation into Italian or English. The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability, or a specific learning disorder as recognized by Italian law.

For further information about adaptations requests, contact the **Service for Students with Disabilities and SLD** at ases.adattamentiammissione@unibo.it.

4.4.c. What happens if my personal training does not meet the adequacy criteria

After taking the test, if you obtain a score of less than 36 your training will be deemed unsuitable and you will not be able to register for the programme.

5. HOW TO APPLY


Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. Log on to Studenti Online (www.studenti.unibo.it)

If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).



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 *If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to Studenti Online (www.studenti.unibo.it) and clicking on “Register” and then “International students registration”.*

2. Click on "**Apply for admission**", select "Second Cycle Degree Programme" and select the programme named "Molecular and Cell Biology"

3. **Upload the following documents in PDF:**


If you obtained your **degree at the University of Bologna**, you do not have to upload documentation that the university already has. You can upload the **optional documents** below.

▶ **Compulsory documents (only for those who obtained their degree at the University of Bologna):**

▶ Documentation stating the B2 English Language Level (or native language speaker)

▶ **Compulsory documents (only for those who obtained their degree at a university other than the University of Bologna):**

▶ front and back copy of a valid identity document.

 *If you are a citizen of a foreign country and your identity document does not have an English translation: copy of your passport;*

▶ *if the qualification is obtained in Italy: self-certification of the first-level academic qualification with a list of examinations taken.*


▶ *If you have not yet obtained the qualification: self-certification of enrolment in a first-cycle degree with the list of exams taken.*



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The self-certification must have: the name of the University, the name and class of the Degree Programme. Each teaching activity must specify:

- mark;
- SSD (Scientific-Disciplinary Sector)
- CFU (University Credits)

▶  if the qualification is obtained abroad: a copy of the qualification obtained abroad, translated into Italian or English, allowing access to Second Cycle Degree Programmes in the country of origin / in the home country, accompanied by a transcript of records and Diploma Supplement where available. If you have not yet obtained the qualification, upload the list of exams taken (Transcript of Records).

- ▶ Documentation stating the B2 English Language Level;
- ▶ (mandatory for EU-assimilated candidates) copy of your valid Italian Residence Permit, even if it is expired. In case your permit is expired, you must also upload the copy of the **receipt for its renewal**.

Check very carefully which are the residence permits that allow to be considered as a EU assimilated citizen: [Who are international students — University of Bologna \(unibo.it\)](#).

If you apply as a EU assimilated citizen and you do not hold a valid residence permit to this extent, your enrolment will be rejected.

▶ **Optional documents**

- Form for requesting adaptations for persons with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or



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only partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and reside abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to:

▶ **pre-enrol on University** and request an **entrance visa** for study purposes;

6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS

6.1 Evaluation committee

A committee will check the candidates' personal competencies and skills and that they meet the requirements for admission.

The committee is appointed by the Department of Pharmacy and Biotechnology on 5th December 2024:

Statutory Members: Francesca Sparla, Paolo Trost, Anna Maria Porcelli;

Deputy Members: Davide Carlo Ambrosetti, Renato Brandimarti, Valeria Cavaliere



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Results of the checks

The results of your application will be published on Studenti Online

(www.studenti.unibo.it) no later than the set date for each intake. To check all the documents related to your application you need to access Studenti Online, click on “See detail” in your “Molecular and Cell Biology” application in the “Requests in progress” section.

The outcome will either be

- ▶ **“Application completed”**: you need to take the oral test (check section 4.4);
- ▶ **“Not admitted to the selection procedure”**: in this case you cannot register for the programme. You may apply to another intake in case you fall into the condition specified in Section 2.

7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select “Registration”**, then select **“Single Cycle Degree Programme”**, and then the degree programme **“Molecular and Cell Biology”** and enter the required data, attaching a jpg file containing a passport-size photo of your face.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



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3. **Pay the first enrolment instalment** via the PagoPA platform, as indicated on Studenti Online (www.studenti.unibo.it).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Matriculation on Studenti Online (www.studenti.unibo.it).

Career activation

Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.


- ▶ ***If you have not yet graduated at the time of matriculation,*** you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.



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If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

- ▶  If you are a **non-EU citizen but hold a qualification equivalent to one obtained in Italy**, in order to activate your career you must submit a copy of your valid residence permit allowing equivalence to the [Student Administration Office](#) responsible for your degree programme.
- ▶ **If you have a foreign qualification**, check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking on "Call for applications" and then "Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications".

When you arrive at the University of Bologna, you must make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

- ▶ **If you are a non-EU citizen, but hold an equivalent qualification and have obtained your qualification abroad**: check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the "Calls" section of Studenti Online (www.studenti.unibo.it), select "Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications" and upload your qualification diploma and a copy of your residence



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permit allowing equivalence. Moreover, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at www.unibo.it/StudentiInternazionaliChiSono, what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of an equivalent qualification will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

- ▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at www.unibo.it/IscrizioneLaureaMagistraleNonUE. Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with the [International Student Administration Office in Bologna or on your campus](#) in order to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent validation of your pre-enrolment with or without reserve by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the



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authenticity of the submitted documentation. Your qualification will be formally checked by the [International Student Administration Office in Bologna or on Campus](#) after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an e-mail with a QR code allowing you to print your badge.

7.1.b. Shortening a degree programme (for those with previous university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at <https://www.unibo.it/it/studiare/iscrizioni-tasse-e-altre-procedure/lauree-e-lauree-magistrali/abbreviazione-di-carriera>.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/cambiare-corso-di-studio-interno-universita-di-bologna/cambiare-corso-di-studio-interno-universita-di-bologna>.

If you matriculate and request to be transferred from another university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](#).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](#).

If, on the other hand, you register in one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:



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- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 4).



Please note!

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally renounce your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked**. In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>.

8. FEES AND BENEFITS

8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/Tasse.

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/Tasse. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.



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Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at <https://www.unibo.it/it/didattica/iscrizioni-trasferimenti-e-laurea/tasse-e-contributi/ISEE-e-altre-attestazioni-utili-per-le-esenzioni-delle-tasse-universitarie>.



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/Tasse, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any discount. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.



Please note!

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have



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not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants**.

Please note!

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/AgevolazioniEconomiche.

For each grant, please carefully read the instructions on how and when to apply.

Remember that deadlines are always peremptory and no exceptions are ever allowed.

9. WHO TO CONTACT



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For questions concerning admission requirements:

Contact the **Degree Programme Coordinator**: scienze navile.international@unibo.it

Information about the admission procedures

Student Administration Office of Pharmacy, Biotechnology and Sport Sciences

To contact the Student Administration Office, go to www.unibo.it/SegreteriaStudenti

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

Email help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

International Student Administration Office, Bologna

To contact the Student Administration Office, go to www.unibo.it/SegreteriaStudenti

Other information for international students or students with foreign qualifications

(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

International desk (Bologna)

E-mail internationaldesk@unibo.it

To contact the International Desk, go to www.unibo.it/ContattiStudentiInternazionali

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD



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E-mail ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it>

Information on fees and grants

Student Tuition Fees Office

E-mail ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/Tasse

Offices are closed on

- National holidays (www.unibo.it/CalendarioAccademico)

Any further extraordinary closures will be published on the University Portal

www.unibo.it).